



# ରାଜ୍ୟ ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ପଞ୍ଚାୟତିରାଜ ପ୍ରତିଷ୍ଠାନ

ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର

STATE INSTITUTE FOR RURAL DEVELOPMENT & PANCHAYATI RAJ

PANCHAYATI RAJ AND DRINKING WATER DEPARTMENT, GOVT. OF ODISHA



No. \_\_\_\_\_/SIRD&PR, Bhubaneswar

Date : \_\_\_\_\_

## **TENDER CALL NOTICE**

Sealed tenders are invited in the prescribed format from the intending registered firms / manufacturers / authorized dealer / Service Providers / SHGs / GPLFs having valid & up to date Income Tax Registration, PAN & Registration under GST Act. for providing the followings similar nature of the services to SIRD & PR, Bhubaneswar for the year 2019-20 and extendable for two more years. The firm should have successful track record.

- 1) Supply of Training Kits, Office Stationeries & Computer Consumables.
- 2) Supply of Jute & Cotton Folders / Bags.
- 3) Supply of Electrical items.
- 4) Providing of services for Xeroxing, Spiral Binding & DTP.
- 5) Providing of different vehicles on Monthly & Daily Rent Basis.
- 6) Providing of services for Sweeping, Cleaning & Sanitation.
- 7) Providing of services for Development & Maintenance of Lawn & Garden.
- 8) Providing of Catering Services.
- 9) Providing of services for Photography & Video Recoding.
- 10) Annual Maintenance of Air Conditioners & Stabilizers.
- 11) Providing of services for Housekeeping.

Interested vendors / firms / agencies may visit the office website [www.sirdodisha.nic.in](http://www.sirdodisha.nic.in) / [www.odishapanchayat.gov.in](http://www.odishapanchayat.gov.in) for downloading the details of ToR such as tender documents, specification, terms and conditions etc. Further, addendum / corrigendum / cancellation of any tender can be seen in the office website only. The tender should reach addressing Director, SIRD & PR, Near Stewart School, Unit-VIII, Gopabandhu Nagar, Bhubaneswar – 751 012 with the requisite documents through Registered / Speed Post / Courier Service within the scheduled date and time mentioned below:-

**Last date of receipt of Bid : 20.07.2019 - up to 5:00 P.M.**

**Date & Time of Opening:**

**Technical Bid : 23.07.2019 - at 11:30 A.M.**

**Financial Bid : 24.07.2019 - at 11:30 A.M.**

Sd/-

**JOINT DIRECTOR**