



# Odisha Livelihoods Mission

Panchayati Raj and Drinking Water Department, Government of Odisha  
SIRD & PR Campus, Unit - VIII, Bhubaneswar, 751012, Odisha  
Tel : (0674) 2560166/126, E-mail : smmu.olm@gmail.com



No: 04/2020-21

Date: 19/02/21

## Quotation Call Notice for supply of Laptop

Sealed quotations are invited from the Individuals / firms with GST accreditation for procurement of Desktop Computer and peripheral Devices at SMMU, OLM. The details of tender documents along with terms and conditions can be downloaded from the official website [www.olm.nic.in](http://www.olm.nic.in) for use. The quotations may be sent through speed post /courier/ by hand to the State Mission Director cum CEO, OLM, SIRD & PR, Unit - 8, Gopabandhu Nagar (Near Stewart School), Bhubaneswar - 751012. The last date of receipt of quotations is 25/02/21 by 3.00 P.M. The quotation shall be opened on the same day publicly at 4.00 PM. The undersigned reserves the right to accept or reject any or all applications at any time without assigning any reason thereof.

**Contact Person: INDUMATI NANDA (YP, PROCUREMENT), OLM**  
**Contact Number: 6371694908**

  
**SMD-cum-CEO**

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**Odisha Livelihoods Mission**  
**Panchayat Raj Department, Govt of Odisha**  
**(Procurement of Goods under Local Shopping Method under NRLM)**

**“Short Tender call notice”**

1. Sealed Tenders are invited in the prescribed format from the Registered Firms having PAN and valid GST certificate for **“Supply Laptop”** to the State Mission Management Unit, OLM.  
Details of the items are as follows:-

Sl. No.	SERVICE	UNIT	SPECIFICATION	QUANTITY	PLACE OF DELIVERY
1	Laptop	Number	Annexure -A	6	SMMU, OLM

**2. BID PRICE**

- (a) The contract shall be for the full quantity as described.
- (b) All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- (c) The prices shall be quoted in Indian Rupees only.
- (d) Correction, if any, shall be made by crossing out, initialing, dating and re writing.

**3. ELIGIBILITY CRITERIA OF THE BIDDER:-**

- 3.1.** The bidder shall furnish the following documents to establish the bidder's eligibility.
  - (a) PAN Number (Copy to be attached)
  - (b) Price Bid in the prescribed format duly signed and sealed in each page.
- 3.2.** Tender received late and incomplete will not be considered. The bidder should sign and stamp each page of the tender document.
- 3.3.** GST Registration (Copy to be attached)
- 3.4.** Dealership Certificate ( Copy to be attached)

**4. VALIDITY OF TENDER BID:-**

Tender bid shall remain valid for a period not less than 30days after the last dates as specified in the tender document.

**5. EVALUATION OF TENDER:-**

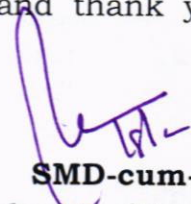
The purchaser will evaluate and compare the quotation determined to be substantially responsive i.e. which

- Are properly signed and sealed;
- Conform to the terms and conditions, and specification.

- Submitted as per the prescribed format.

**6. General Terms & Conditions:-**

- 6.1. The purchase order will be placed on the selected bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price.
  - 6.2. Purchase Order will be placed on the supplier from time to time within the contract period as per the requirement of State Mission Management Units, OLM
  - 6.3. The bids are liable to be rejected if any of the above conditions are not complied with proper required documents.
  - 6.4. The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.
  - 6.5. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all tenders at any time prior to award of purchase order.
  - 6.6. Any legal disputes arising out of this are subject to jurisdiction of Bhubaneswar only.
  - 6.7. The agency should not be blacklisted by any Government organization. If found latter on the action deemed to fit will be initiated against the firm as per the law
7. Interested bidder(s) may submit their sealed tender in the prescribed format mentioning **"Quotation for supply of Laptop "** on cover of the envelop by post/courier to the State Mission Director, Odisha Livelihoods Mission, SIRD & PR Campus, Unit -VIII, Bhubaneswar-751012 latest by \_\_\_\_\_, 3.00 PM. The quotation shall be opened on the same day publicly at 4.00 PM.
8. We look forward to receiving your quotations and thank you for your interest in this project.

  
**SMD-cum-CEO**  
**Odisha Livelihoods Mission**