

DISTRICT RURAL DEVELOPMENT AGENCY, SUNDARGARH



District Rural Development Agency,
Sundargarh - 770001
Tel / Fax No. 06622-273873
E-mail - ori-dsundargarh@nic.in

Letter No. 85 /OLM

Dated the 18 / 03 / 2020

Tender Call Notice

Sealed Quotations are invited from the interested reputed Suppliers/ Dealers/ Firms/ Agencies for supply of AC with Stabilizer & installation, Desktop, Laptop, UPS, Projector, Printer, Desktop Table, Locker Almira, Inverter with one battery and trolley, Battery(Tubular), Aqua Guard, Executive Chair, Executive Table, Cushion Chair, Fiber Chair, Steel Almira, File case, as per the specification given below against each item for official use of DMMU,OLM, Sundargarh. The lowest-1 Vendor will be selected Category-wise basing on the rate quoted by the Bidders. The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before 27.03.2020 by 05:00 PM through REGISTERED/SPEED Post (Indian post) only in the address of PD, DRDA-cum- District Mission Co-Ordinator, Odisha Livelihoods Mission, DRDA, Sundargarh, At/Po/Dist-Sundargarh, Pin-770001, DMMU, OLM, Sundargarh. The quotations will be opened on 30.03.2020 at 11.00 AM in presence of the bidder/authorized person in the office chamber of PD, DRDA, Sundargarh.

The undersigned reserves to accept or reject any or all the bids without assigning any reason thereof. For Tender Form and other Details visit the website of Sundargarh district & Olm: - www.olm.nic.in & www.sundargarh.nic.in portal

Category A- Purchase of IT Equipments:-

| Brief Description of the items | Specification | Period of Delivery | Installation Requirement if any | Warranty | Brand |
|--------------------------------|---|---|---------------------------------|---|---|
| Laptop | Core-i5-9 th Gen, 8GB-RAM, 2TB HDD, 2GB GFX, W-10PRO, 15.6" led FHD Display | Within 10days of receipts of purchase order | Yes | 3 Years on site with spare and service. | DELL/ HP /LENOVO |
| Desktop | Desktop PC,Core i5 9 th Gen,20"LED Monitor,8GB RAM,2GB GFX,2TB HDD, Windows 10 Pro, UPS 600VA | Within 10days of receipts of purchase order | Yes | 3 Years on site with spare and service. | DELL/ HP /LENOVO UPS-VGUARD/MOCROTEK |
| Projector | Resolution 1080p,16 Screen Size:67cm-686cm Projection Distance:- 1.75-1.75m,Connectivity:- USB,HDMI X 2(One terminal support MHL) Manual zoom & focus | Within 10days of receipts of purchase order | Yes | 3 Years on site with spare and service. | Sony/ EPSON |

| | | | | | |
|-----------------------|--|---|-----|---|-----------------|
| | with WiFi & screen | | | | |
| Multi Purpose Printer | Multi functional Laser Printer Function- Print, Copy, Scan, Auto Duplex, wireless, network Upto 33PPM 1200X600 dpi | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | HP/ Canon |
| UPS | High speed charging Battery Backup & Surge protector for Electronics & computers Capacity:600VA | Within 10days of receipts of purchase order | Yes | 2 Years | VGUARD/MOCROTEK |
| | | | | | |

Category B- Purchase of Non- IT Equipments:-

| Brief Description of the items | Specification | Period of Delivery | Installation Requirement if any | Warranty | Brand |
|--|--|---|---------------------------------|---|--|
| AC 1.5 Tonne Inverter (SPLIT) with Stabiliser & Installation charges | Cooling Capacity- above 3000KW/hr, Air Circulation (CFM)-450, Moisture removal -above 1.8, Capacity-4 KVA, Input 130-300 V Rated- 5 star | Within 10days of receipts of purchase order | Yes | 2 Years or on above and Compressor Warranty- 10 yrs, | VOLTAS/ Carrier / Haier / SAMSUNG/ Godrej or equivalent |
| Battery (Tubular) | Capacity: 150AH | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | V-Guard / EXIDE Sukam / Luminious / Microtek or equivalent |
| Inverter with Battery | Battery 150AH Tubular Inverter-1050VA | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | V-Guard / EXIDE Sukam / Luminious / Microtek or equivalent |

Category C- Purchase of Furniture & Fixtures :-

| Brief Description of the items | Specification | Period of Delivery | Installation Requirement if any | Warranty | Brand |
|--------------------------------|--------------------------------|--------------------|---------------------------------|-----------------|----------------------|
| Steel Almirah | Provide maximum storage with 4 | Within 10days of | Yes | The warranty in | Godrej or Equivalent |

| | | | | | |
|-----------------------------------|--|---|-----|---|-----------------------------------|
| | adjustable shelves that can store just about anything for width 915 depth 485 height 1980 mm without locker | receipts of purchase order | | years to be furnished by the supplier | |
| Executive office Chair with Hands | The chair has an option of a permanent contact mechanism, which allows the back to flex naturally as your recline, for maximum comfort and relief. Changeable upholstery, Moulded Foam, Pneumatic height adjustment, Metal powder coded pedestal Swive Mechanism, Twin Wheel castors Width-70.0cm Depth-70.0 cm, Height 102.5cm Seat Height 44.0-56.5 cm | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | Godrej or Equivalent |
| Executive Table | Table have very strong steel frames fitted with very smooth and polished surface (MDF on Top) fitted with 3 side cabinets or drawer (One Side) for keeping and organizing office files and accessories with Foot Rest Width 1199* Depth 590 * Height 750 | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | Godrej or Equivalent |
| Desktop Table | W x H x D: 900 mm x 750 mm x 500 mm (2 ft 11 in x 2 ft 5 in x 1 ft 7 in) With CPU Compartment Built-in Keyboard Tray. | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | lent |
| Aquaguard | 7 Ltr. | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | Liv-pure, Aquaguard or equivalent |
| Close File case | W x H x D: 609.6 mm x 1092.2 mm x 279.4 mm (2 ft x 3 ft 7 in x 11 in) | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | Godrej or Equivalent |

| | | | | | |
|------------------------|--|---|-----|---|----------------------|
| Fiber Chair | W x H x D: 530 mm x 875 mm x 440 mm (1 ft 8 in x 2 ft 10 in x 1 ft 5 in) | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | |
| Locker Almirah | Dimension-78'X36''X19'' with 12 locker | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | Godrej or Equivalent |
| Cushion chair(visitor) | The chair is finished with a fibre moulded with cushion fitted with fixed arms. Seat Depth & Width 500mm X 500mm . Back Height & Width- 600mm X 490mm. | Within 10days of receipts of purchase order | Yes | The warranty in years to be furnished by the supplier | Godrej or Equivalent |

1. Bid Price:

- The transportation & installation charges also to be included in the Bid Price.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the quoted price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

2. Eligibility criteria of the Bidder:

The bidder shall furnish the following documents to establish the bidder's eligibility

- Attested photocopies of PAN number.
 - GST Registration Certificate and latest Tax Payment details.
 - Price Bid in the prescribed format duly signed and sealed in each page.
 - Bid Security & EMD as specified in the quotation Document.
3. Quotation received beyond the date fixed and incomplete documents will not be considered. The bidder should sign and stamp each page of the quotation documents.

4. Bid Security:

The bidder shall furnish bid security(EMD) of Rs. 10000/- Rupees (Ten Thousand Only) in the shape of Account Payee Bank draft drawn in favour of the Project Director, DRDA, Sundargarh payable at State Bank of India, Sundargarh. The above bid security will be forfeited if a bidder.

- Withdrawn the bid during the period of bid validity or
- Fails to perform the contractual obligations as per the purchase order.

The EMD of the unsuccessful bidder will be returned after finalization of the quotation & will return to successful bidder within 28days after supply of items.

5. Validity of Tender:

Quotation shall remain valid for a period not less than 30 days after the last date as specified in the quotation document.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotation determined to be substantially responsive i.e. which

- Are properly signed and sealed

(d) The quotation would be evaluated for each item separately

7. **Award of contract**

- (a) The purchase Order will be placed on the selected bidder(s) whose bid has been determined to be substantially responsive
 - (b) Payment shall be made after delivery of the goods through account transfer after submission of the bills and vouchers.
 - (c) Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidders offer.
 - (d) Any legal dispute arising out of this is subject to concerned district jurisdiction only.
 - (e) Not with standing the above, the DMMU, OLM Sundargarh reserves the right to accept or reject any Quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter. The bidders may be present in person or through one of their representative(s) during the opening of Quotations as per the date and time fixed by the Project Director, DRDA, Sundargarh.
 - (e) The 1st Lowest Bidder cannot claim to supply the articles, as the articles will be purchased as per the specification, quality & requirement of DRDA, OLM, Sundargarh.
 - (f) The quantity specify is tentative which may vary as per requirement.
8. During submission of Quotations, the Bidders are required to specifically mention the category for which they are participating on cover of the envelop, such as "**Quotation for "IT Equipments", "Non- IT Equipments" and "Furniture & Fixtures"**" in the address of Project Director, DRDA, Sundargarh, At/Po/ Dist- Sundargarh, Pin-770001 which must reach latest by 5:00 PM on ~~29~~ 30.03.2020 by Speed/Registered post only. The quotations will be opened on ~~30~~ 30.03.20 at 11.00 AM in presence of the bidder/authorized person.


Collector
Sundargarh

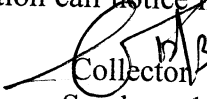
Memo no. 86 Date 18 /03/2020
Copy forwarded to The Samaj & The Sambad Sundargarh for publication in the newspaper.


Collector
Sundargarh

Memo no. 87 Date 18 /03/2020
Copy forwarded to the DIO, NIC, Sundargarh for webhosting in www.sundergarh.nic.in, Executive Director, and Procurement -cell, OLM, Bhubaneswar with a request to webhost in www.olm.nic.in.


Collector
Sundargarh

Memo no. 88 Date 18 /03/2020
Copy submitted to Collectorate, Sundargarh / ADM, Sundargarh / ADM, Rourkela / Sub-collector, Sundargarh/ Panposh / Bonaigarh / All BDOs / GM-DIC, Sundargarh & PM-DIC, Rourkela with a request to affix the above quotation call notice in their notice board for wide publicity.


Collector
Sundargarh

FINANCIAL BID DOCUMENT FORMAT

Category A- Purchase of IT Equipments:-

| <u>Sl no.</u> | <u>Particulars</u> | <u>Specification</u> | <u>Tentative quantity.</u> | <u>Unit Rate including tax</u> | <u>Total amount including tax</u> |
|---------------|-----------------------|----------------------|----------------------------|--------------------------------|-----------------------------------|
| 1 | Laptop | | 4 | | |
| 2 | Desktop | | 3 | | |
| 3 | Projector | | 3 | | |
| 4 | Multi Purpose Printer | | 10 | | |
| 5 | UPS | | 2 | | |

Gross Total Cost : Rs.....

Total bid price (including Taxes and other) in Rs. _____ (in numbers)
_____ (In Words)

Name of the firm/Agencies

Signature of the Bidder

Address

Date

Place

Seal

The DMMU, OLM, Sundargarh will not be bound to accept the lowest Quotation.
The decision of the DMMU, OLM, Sundargarh shall be final in this regard.

FINANCIAL BID DOCUMENT FORMAT

Category B- Purchase of Non-IT Equipments:-

| <u>Sl no.</u> | <u>Particulars</u> | <u>Specification</u> | <u>Tentative quantity.</u> | <u>Unit Rate including tax</u> | <u>Total amount including tax</u> |
|---------------|---|----------------------|----------------------------|--------------------------------|-----------------------------------|
| 1 | AC 1.5 Tonne (SPLIT) with Stabiliser & Installation charges | | 4 | | |
| 2 | Inverter with one Battery & Trolley | | 5 | | |
| 3 | Tubular Battery | | 2 | | |

Gross Total Cost: Rs.....

Total bid price (including Taxes and other) in Rs. _____ (in numbers)

(In Words)

Signature of the Bidder

Name of the firm/Agencies

Address

Date

Place

Seal

The DMMU, OLM, Sundargarh will not be bound to accept the lowest Quotation.

The decision of the DMMU, OLM, Sundargarh shall be final in this regard.

FINANCIAL BID DOCUMENT FORMAT

Category C- Purchase Non Electrical/Electronic item

| <u>Sl no.</u> | <u>Particulars</u> | <u>Specification</u> | <u>Tentative Quantity</u> | <u>Unit Rate including tax</u> | <u>Total amount including tax</u> |
|---------------|----------------------------|----------------------|---------------------------|--------------------------------|-----------------------------------|
| 1 | Executive Chair with Hands | | 4 | | |
| 2 | Executive Table | | 3 | | |
| 3 | Visiter chair(fiber) | | 125 | | |
| 4 | Close file case | | 1 | | |
| 5 | 12 locker Almirah | | 7 | | |
| 6 | Desktop Table | | 3 | | |
| 7 | Aquaguard | | 3 | | |
| 8 | Steel Almirah | | 2 | | |
| 9 | Cushion chair | | 4 | | |

Gross Total Cost : Rs.....

Total bid price (including Taxes and other) in Rs. _____ (in numbers)
_____ (In Words)

Name of the firm/Agencies

Signature of the Bidder

Address

Date

Place

Seal

The DMMU, OLM, Sundargarh will not be bound to accept the lowest Quotation.
The decision of the DMMU, OLM, Sundargarh shall be final in this regard.