



Odisha Livelihoods Mission
Panchayati Raj & Drinking Water Department
Government of Odisha

Letter No: ୧୭୭
OLM/Procure/୦୭/୨୦୧୭

Date: ୧୨.୦୧.୨୦୨୦

CORRIGENDUM

In reference to the EOI-cum-RFP no OLM/NRLM/19-20/03 Dt. 03.01.2020 published in Times of India, Hindu, Samaj & Sambada on Dt 04.01.2020 and corrigendum no 126 dt 20.01.2020 published in www.olm.nic.in for "Hiring of Agency for Baseline survey of OMBADC in Odisha" the last date of submission of proposal is extended to 24th Feb-2020 at 5.00 PM.

The clarification of the pre bid conference for the above assignment uploaded in www.olm.nic.in please refer for details. Those agencies had already applied need not to apply again.

Other details remain constant.

Contact Person
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Mob No: 9861442151

- Sd -

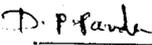
**State Mission Director-cum-CEO
OLM, Bhubaneswar.**

Proceedings of Pre proposal conference for hiring agency for Baseline survey of OMBADC in Odisha on dt 28th Feb-2020 at 3.30 PM.

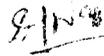
The Pre Proposal Conference meeting was held on Dt 28th Feb-2020 at 3.30 PM for hiring of Agency for baseline survey of OMBADC in Odisha under OLM. Eight nos. of firm are participated in the meeting. The List of member & representatives present in the meeting is attached in Annexure-1.

The clarification given to agencies are annexed at annexure-2

Apart from the queries and clarification, it is intimated to all the agencies that 2 day more time will be given for responding any queries i.e up to 31st Jan-2020. The last date for submission of RFP is 11.02.2020 by 5.00 PM. Any corrigendum & extension required by the OLM that will be reflected in OLM website. The meeting ended with a vote of thanks to all member and representatives from agency presented.


~~28/02/20~~ 28/02/20
PE, Procurement


4/2/20
PM(MLE & MIS)


Dy CEO(MLE&MIS)


28/02/2020
Dy CEO(Admin & Procurement)

Clarification provided to CORT

Sl No	Queries	Clarifications
1	<p>Household listing: In the TOR, it is mentioned that the OLM recommends use of Socio Economic Census (SECC) data for selection of sample households or data submitted by Department. For selecting 12 or 13 households from within a SHG area we do not envisage the household listing will be essential. Geographical boundaries of SHG areas are not clearly demarcated and may make it difficult for the mapper/lister to list households. Therefore, selection of households can be done using list of all the households covered by the selected SHG, collected from the SHG member and using this list will as sampling frame. From the list of households, the required number of 12 or 13 households can be selected adopting Systematic Random Sampling technique. Please confirm if household listing is absolutely required.</p>	<p>Similar assignment means the agency should have exp of conducting atleast two dedicated household level socio economic survey in a single round during the last 5 years.</p> <p>Selection of HHs- Agency is required to take sample from affected HH/s villages/GPs available with the Dept. HHs listing is required as this survey is focused to know the baseline data of mining affected households</p>
2	<p>Compare Area: In the TOR it is mentioned, that the agency shall be responsible for collection of data from <u>treatment and control</u> groups with appropriate supervisory and quality control mechanisms. The Table 1 on indicative sample size gives 30 blocks distributed across 9 districts where OMBADC would focus its program implementation. Out of these 30 blocks, 20 are projected as sample block to be included in the baseline study. What area should we consider as compare area that is matching with the treatment areas. Blocks within the districts (apart from these 30 or inclusive) or Gram Panchayats within the selected blocks (one GP treatment and one for compare), if entire block is not given program inputs. Please clarify about the compare area.</p>	<p>GP within the selected blocks will be treated as one treatment GP & one for compare. This GP must not be the affected GP.</p>

Clarification provided to Nielsen (India) Pvt Ltd

Sl no	Queries	Clarifications
1	<ul style="list-style-type: none"> Since NRLP end line had been covered in 4 of the 9 districts proposed under the current baseline survey, why is this considered a baseline? Have the mining areas have been left out from NRLM coverage, or did some livelihood initiatives and SHG formation has also been undertaken in these areas? A workshop is to be conducted with key professionals to identify the key impact areas and indicators for the baseline. The number of participants and the duration of the workshop has to be specified if the costs for the same is to be included in the proposal. 	<p>This is focused on mining affected HHs only.</p> <p>OLM will organize a workshop with the technical expert of the agency for this at OLM. However, agency will organize separate workshop for their field functional who will be engaged on the survey. OLM M&E team will attend the workshop</p>
2	<ul style="list-style-type: none"> Sampling Methodology- 1. Sample size has been given. Would the Block, GP and household selection be undertaken by agency? 2. Would the survey include 50% control? That is, of the 1800 HH to be covered, would 900 be treatment and 900 controls? Has the project identified blocks and GPs to be included under project coverage? 3. Please confirm understanding that treatment and control will be from the sample Block or different Blocks. If same Block, would one GP be treatment and the other control in each Block? Also, please confirm whether we have to undertake SHG survey in both treatment and control area or only from treatment area? 4. Do we have to include VOs and CLF in the survey coverage? 5. The RFP mentions the requirement of district level estimates. At an overall level, one can give estimates for 5 districts where the HH sample is 200 or more. But, for districts where the sample is 200, separate estimates at district level for treatment and control areas will not be possible. For 4 districts (Rayagada, Dhenkanal, Jajpur and Jharsuguda), where the district sample is 50 HH, the district-wise estimates is not possible. Please look into it. 6. Tracking of households in subsequent rounds – While all possible effort will be made to include details for tracking respondents and households, the attrition could be due to migration and other factors – not directly related to tracking. Should the 5% attrition be separately accounted for inaccuracy of tracking details? 	<ol style="list-style-type: none"> Yes, from the list provided by OLM. 1800 Households will be surveyed OLM will provide affected block GPs villages list from this list agency will draw sample Some blocks GP will be treated as central and treatment Yes CLF (GPLF) will be covered if it is there Noted Noted
3	<ol style="list-style-type: none"> The RFP suggests that the household sample will be constructed on the basis of SECC list or list to be prepared in case SECC data is not available. In case the SECC data is not available or available but not of good quality, what should be the alternative methodology of Listing? Unless we are clear what should be the strategy we will not be able to include the listing cost to the budget. It should be either 100% based on SECC or 100% listing. Hence please confirm whether we can submit the financials one with SECC data base and another with listing as an alternative. The RFP suggests that SECC data will be used to select sample HH. Does this mean that we have to use propensity 	<ol style="list-style-type: none"> Not required already mentioned in page 2 If required Already complied in page 1 <p>The survey is required to be completed within stipulated timeline. Hence, timeline connect be increased.</p>

	<p>score matching technique to select HH in control villages, and perhaps control villages itself?</p> <ol style="list-style-type: none">3. The RFP suggests PAPI survey and proper data scrutiny and data entry. Considering the complexity of data, the CAPI methodology would be more effective in reducing errors while collecting data from the field. If the questionnaires are to be programmed in CAPI, the preparation time would increase slightly, and therefore the request is to increase the timeline from 4 to 5 months.4. Please elaborate the qualitative data required in the survey. Although the village level data will be generated through FGD, it may be better to record the data in structured questionnaires.	<p>Qualitative data FGD is against option. In addition to this the agency may develop structured questionnaire as per suitability of the agency desired by the evaluation committee of OLM.</p>
4	<p>CV of Non Key Expert – The RFP suggests submission of at least 15 no. of CVs of all Key and non key experts under Form Tech 6. Is it including the 10 CVs of Field Investigators who are the Non Key expert? Please confirm.</p>	<p>Yes, it includes 10 CVs of Field investigators.</p>
5	<p>Reports- Interim report is to be furnished at what stage of data collection? Would this be state or district specific? Could this be in the form of a presentation/template? RFP suggests construction of weights. Please seek clarity on this.</p>	<p>Repeat to be submitted after completion of each deliverables. It should be in word file. The agency is required to prepare a ppt on the key findings alongwith report at the final report stage. The agency may be asked to give a presentation if desired by the evaluation committee of OLM.</p>
6	<ul style="list-style-type: none">• Payment terms –<ol style="list-style-type: none">1. The deliverables for each monthly payment should be clubbed and specified.2. Penalty for delay should have absolute clarity. If delays are due to circumstances out of control, or if delays are due to reasonable basis for additional time for specific deliverables, or if delays are due to the client, the penalty should not be imposed,	<ol style="list-style-type: none">1. Payment will be made deliverables wise as mentioned in ToR.2. If any delay found by the committee for a reasonable reason or some unavoidable reasons, penalty may be waived.

Clarification provided to All India Institute of Local Self Government

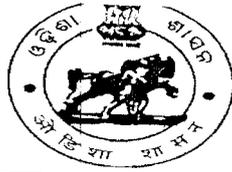
	Queries	Clarification
1	<p>Minimum Eligibility Criteria: As per RFP: The agency must have handled similar assignments and completed at least two assignments during last 5 years. Query: Kindly mention the similar projects and also consider the project based on property tax , GIS survey.</p>	Already complied in Page No-1
2	<p>Minimum Eligibility Criteria: As per RFP: Ongoing / incomplete assignments will not be taken in to consideration. Query: Kindly allow Ongoing / incomplete assignments also.</p>	Ongoing / incomplete assignments shall not be taken in to consideration .

Clarification provided to Vision EIS Consulting Pvt Ltd

SL. NO	PAGE NO	CLAUSE NO	CLAUSE IN EOI CUM RFP	QUERY/REQUEST FOR CLARIFICATION	CLARIFICATION
1				Please confirm if Consortium or Joint venture of firms is allowed to participate in the bid.	Yes, They may be applied but they have to submitted their details as per RPF
2	3	6. Minimum Eligibility Criteria	III. The agency must have handled similar assignments and completed at least two assignments during last 5 years.	Since the scope includes survey work, we request you to consider any assignment undertaken by the Consultant involving large scale / extensive surveys. Please do not restrict it to baseline surveys only.	Clarified in Page no 1 point 1
3	4	6. Minimum Eligibility Criteria	V. Ongoing/incomplete assignments will not be taken in to consideration.	We request you to consider ongoing projects also, where substantial work has already been accomplished by the Consultant.	Clarified in page no 4 point 2.
4	4	VII. The qualification and experience of the study team	4. Programmer/Data Analyst(1) Degree in Software Programming with at least 8 years of experience in development of data formats, database design and generation of reports for social research.	We request you to also consider B. Tech in IT/Computer Science, MCA etc in the minimum qualification criteria for Programmer/Data Analyst.	The qualification and experience of Programmer/Data analyst will be considered as per Eoi-cum-RFP
5	5	7. Proposal forms of the agency	Technical Proposals (Envelope-1) shall contain: <ul style="list-style-type: none"> Power of attorney to assign and negotiate the contract. 	Please specify if the Power of Attorney has to be provided on the Consultant's official letterhead, or if it should be notarized on non-judicial stamp paper (please also inform the value of the stamp paper required)	Power of attorney may be submitted with official letterhead
6	5	7. Proposal forms of the agency	Technical Proposals (Envelope-1) shall contain: Resume of Key-experts with supporting documents.	Supporting documents may not be enforced at the bidding stage. Upon award of work, the Bidder must submit the supporting documents for verification.	Noted
7	5	8. Proposal Evaluation	Technical proposal shall be evaluated first for those agencies who fulfil the Minimum eligibility criteria as per ToR.	Please furnish us the formats for providing documents in support of fulfillment of eligibility criteria. Also kindly confirm if these documents have to be packaged in a separate envelope 'Pre-qualification envelope' or it has to be enclosed along with the Technical Proposal.	The Eoi-cum-RFP will be evaluated as per minimum eligibility criteria given in EOI. Please refer point no 6 of EOI. Further any document supporting to minimum eligibility criteria shall be submitted in technical envelope.
8	5	9.	Payment shall be	Since deliverable wise cost is	Payment will be released as

			made to agency monthly basis subject to completion of deliverables within timeline as per ToR with recommendation of review committee.	required to be quoted by the bidder, we request you to release the payment subject to satisfactory completion of each stage.	per provisioned stated in ToR
9	5	9.	A Penalty maximum 5% on deliverables wise expenses as mentioned in financial proposal will be imposed if deliverables are not completed within timeline.	The penalty clause may be waived off OR penalty for delay solely attributable to the Consultant may be imposed.	Please refer page no 4 point-2
10	6	10. Contract Period	The contract will be for a period of 4 months from the date of signing.	We feel the project timeline presently is very tight. It should be extended to atleast 6 months.	The timeline of the project will be as per ToR
11	7	19. The schedule of invitation of EOI-Cum-RFP	Last Date for submission of EOI-CUM-RFP: Dt:03.02.2020	We would like to request you to extend the submission date by atleast 7 days to prepare a competitive and technically-responsive proposal. Also please specify the submission time.	The Last for submission of RFP is 11 th Feb-2020. If Further extension given that will be communicated in OLM website i.e www.olm.nic.in
12	29	E. Data Sheet	2.4 The Client will provide the inputs to facilitate the preparation of Proposals	Please provide relevant project related document, which may be useful to the Consultant for proposal preparation.	The client provides only necessary information which will help for in designing in the RFP.
13	32	E. Data sheet	21.1(for FTP)	Please provide the breakup of marking system of experts CVs.	The marking system is in the E.Data sheet 21.1 please refers.
14	32	E. Data sheet	21.1(for FTP) For Reference: (Page No-44) Atleast 15 nos of CVs must be attached including all key and non key expert	Since the Field Investigators CVs will not be evaluate, it may be allowed to submit such CVs after award of contract and not with the proposal.	The CV of Field investigator will be submitted in the technical envelope.
15	45	FORM TECH-6 Curriculum Vitae(CV)	Adequacy for Assignment (Please provide information in the following format-information in any other format)		Please mention individual experience in the previous related assignment.
16	45	FORM TECH-6 Curriculum Vitae(CV)	Name of Expert Signature	We request you to allow using scanned/digital signature of proposed experts, in case the expert is not physically available to sign his CV. Moreover the bidder remains responsible for the CVs submitted for the proposal, hence	Yes, digital signature may be used

				the Bidder's authorized signatory signature should also suffice.	
17	52 and 53		Sample Form and Consultant's Representations Regarding Cost and Charges (Model Form 1)	Is it mandatory to fill and submit these forms?	No, it is not mandatory
18	55	Form Fin-Deliverables	Includes remuneration and reimbursable expenses	Do we have to provide remuneration and reimbursable expenses against each deliverable, please confirm?	The Form fin-deliverables wise expenses must equal to summation of fin form - 3 (remuneration) and fin form-4 (reimbursable) amount
19	62	Indicative Sample size: Odisha Baseline Survey		Please inform if the district wise sample selection of blocks, GPs etc can be modified by the Consultant.	It may be modified by the consultant subject to use of proper methodology.
20	65	Logistics	Securing office and computer equipment for survey management and data entry;	Setting up an office space for such a short duration project doesn't seem to be very feasible. Therefore request you to not make it a mandatory condition.	This assignment is highly required to get the things done in time. Agency may not required to establish a separate office for this. The existing office setup will do.
21	69	11. Draft Baseline Report	Draft report on baseline / mid-line/follow-up1/follow-up2 studies along with complete set of data in an electronic form.	We understand that baseline report is to be submitted. Please clarify regarding the 'mid-line/follow-up1/follow-up2' reports.	This assignment is only for baseline survey. Hence agency is required to submit baseline survey report only.
22	2/55/68	Deliverable	Point no. 4-Data Entry Plan	Suggest suitable programme like CS Pro and software applications like SPSS/SAS/STATA. Please confirm that such specific software applications/programmes are provisioned by the client.	Agency may use any one suitable statistical software like CSpro/SPSS/SAS/STATA of its own. OLM will not provide any software for this purpose.



Odisha Waterways, Irrigation & Fisheries Department
Government of Odisha

Pre Bid Conference for Hiring Agency for Baseline Survey of OMBADC in Odisha on 28th Jan-2020 at 3.30 PM

Sl.No	Officials Present	Designation	Signature
1	Rameswar Sahu	LAVS Director	[Signature]
2	[Signature]	[Signature]	[Signature]
3	Debi Prasad Nayak	[Signature]	[Signature]
4	Suchshmita Dash	PM-MCE	[Signature] 28/1/20
5	[Signature]	[Signature]	[Signature]

Representative Present:

Sl.No	Name of the Representatives	Name of the Firms/Agency	Mobile No	Signature
1	[Signature]	[Signature]	[Signature]	[Signature]
2	S S Das	Deemed Group	9432501862	[Signature]
3	Aishwarya Prade	[Signature]	9432501862	[Signature]
4	Sachin K Das	Nickel India Pvt	9433014335	[Signature]
5	Manoj Kumar Nayak	All India Institute of Local Self Govt	82499774019	[Signature]
6	Santosh Kumar Parida	Centre for operation Research & Training (CORT)	6371149904	[Signature]
7	[Signature]	[Signature]	[Signature]	[Signature]
8	[Signature]	[Signature]	[Signature]	[Signature]
9	[Signature]	[Signature]	[Signature]	[Signature]
10	Rameswar Sahu	LAVS Director	9437915487	[Signature]